SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

APPROVED

Student Services Council
May 2, 2013
9:00 a.m. – 11:00 a.m.
District Office, Room 110
Minutes

Julie Barnes	Mesa College
Brian Ellison	Continuing Education
Stephen Flores	Continuing Education Senate
Cathi Lopez	City Academic Senate
David Navarro	Miramar Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Miramar College
Cynthia Rico	Mesa Academic Senate
Denise Whisenhunt	City College

1.0   Approval of Minutes
- April 11, 2013
- Approved

2.0   SB 1456 Planning

- Lynn Neault provided a summary of the work of the Education Plan subcommittee.

- The Education Plan subcommittee developed a proposal for defining an education plan for purposes of the new requirements of the Student Success Act (SB 1456).

- The Council agreed that the next step is for the Council, Deans of Student Development, and Director of Disability Support Programs and Services (DSPS) to develop a plan for implementation of the components of the Student Success Act (SB 1456), including defining business processes.

- The Council agreed to develop a master calendar to plan out the notices to students and follow-up services by counseling for education planning.

- It was agreed that the Council would have two planning meetings in June and include the Deans of Student Development and Director of Disability Support Services.

- The Council agreed to meet with the Deans of Student Development and Director of DSPS on the following dates: June 13th and June 20th.

3.0   High School Letter 2013-2014 – Revisited

- At a previous Student Services Council meeting, the Council was provided with a draft letter to high school students on the status of concurrent enrollment for 2013-2014.

- It was agreed that for 2013-2014 concurrent enrollment would again be limited to students participating in special MOU programs.

- The Council agreed to post the letter on the Student Web Services site.

4.0   Student Services Policies and Procedures – Revisited

- At a previous meeting the Council was provided with the following draft policies and procedures:

  - BP 0400 – *Research Involving Human Subjects*
  - AP 0440.1 – *Procedures for Research Involving Human Subjects*
  - BP 3900 – *Academic Credit for Non-Traditional Education*
  - AP 3900.1 – *Credit by Examination*
  - AP 3900.2 – *Credit for Non-College Career Technical Education Transitions Courses*
  - AP 3900.3 – *Credit Available Through Military Experience*
  - AP 3900.4 – *Credit Available for Standardized Testing Programs*
  - AP 3900.5 – *Credit Available for Courses Completed Through American Council on Education (ACE)/The National College Credit Recommendation Service (National CCRS)*

- The Council provided feedback from the academic senates.

- It was agreed to take the draft policies and procedures to Chancellor's Cabinet and District Governance Council (DGC) in May and to the Board of Trustees meeting in June.

5.0   Repetition Changes – PHYE

- The Council was provided with a list of Physical Education courses including equivalency to comply with the new changes on repeatability regulations. Discussion followed.

- The Council identified some inconsistencies on the list. Lynn Neault agreed to follow-up with Instructional Services to clarify.

6.0   Other

- The Council approved the Student Services Council meeting schedule for summer 2013 as follows:

  - June 13th
  - June 20th
  - July 18th
  - August 15th
  - August 22nd
  - August 29th

- David Navarro inquired about the status on assessment testing for higher level math along with the retake policy. It was agreed to take this item to a future joint Vice President of Instruction/Student Services meeting.

- Lynn Neault reported a number of students are responding "yes" to the new expulsion question on the online admission application in error.

- The Council discussed and reviewed a question for the online admission application.

- The Council agreed that the original question on the application was clear and would not be changed.